



## Certified Professional Guardianship and Conservatorship Board

Monday, August 12, 2024

Zoom Meeting

7:30 a.m. – 9:00 a.m.

### MEETING MINUTES

#### **Members Present**

Judge Robert Lewis, Chair  
Judge Grant Blinn  
Commissioner Solomon Kim  
Dr. K. Penney Sanders  
Ms. Camille Minogue  
Mr. William Reeves  
Mr. Dan Smerken  
Ms. Susie Starrfield  
Dr. Anita Souza  
Ms. Kristina Hammond  
Judge Cadine Ferguson-Brown<sup>1</sup>  
Ms. Lynda Clark

#### **Staff Present**

Ms. Stacey Johnson  
  
Ms. Cynthia Kennedy  
Ms. Thai Kien  
Ms. Kay King  
Ms. Collette Mason  
Ms. Maureen Roberts  
Ms. Rhonda Scott  
Ms. Sherri White

#### **Members Absent**

Ms. Melanie Maxwell

**Guests –** See last page

#### **1. Meeting Called to Order**

Judge Robert Lewis called the August 12, 2024 Certified Professional Guardianship and Conservatorship (CPGC) Board meeting to order at 7:30 a.m.

#### **2. Welcome, Roll Call & Approval of Minutes**

Judge Lewis welcomed all present and called for approval of the minutes.

Motion: Dr. Souza moved to approve the July 8, 2024 minutes as written. Ms. Starrfield seconded. The motion passed.

#### **3. Executive Session (Closed to Public)**

#### **4. Reconvene (Open to Public)**

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<sup>1</sup> Judge Ferguson-Brown joined at 7:36 a.m.

## **5. Chair's Report**

Judge Lewis welcomed Cynthia Kennedy, the new AOC Grievance Investigator. Judge Retsinas has accepted the judicial officer role. The two remaining vacancies include the WSBA and advocate positions.

## **6. Grievance Report**

Ms. Scott presented the July grievance report, which is available in the meeting packet. Last month, the Board received seven (7) new grievances. There are a total of twenty-five (25) unresolved grievances. Currently, there are two hundred fifty-six (256) active CPGCs.

## **7. Vote on Executive Session Discussion**

On behalf of the Application Committee, Ms. Starrfield presented the following applications for Board action:

Motion: Ms. Starrfield moved to deny George Lin's application for certification for lack of transferable skills. Mr. Smerken seconded. Mr. Reeves opposed, none abstained. The motion carries.

Motion: Ms. Starrfield moved to deny Tori Livernash's application for certification for lack of transferable skills and decision-making or the use of independent judgement for the benefit of others. Ms. Clark seconded. Mr. Reeves and Judge Robert Lewis opposed, none abstained. The motion carries.

Motion: Ms. Starrfield moved to deny Danica Swearingen's application for certification for lack of transferable skills and decision-making or the use of independent judgement for the benefit of others. Ms. Clark seconded. Mr. Reeves opposed, none abstained. The motion carries.

Motion: Ms. Starrfield moved to deny Sara Thompson's application for certification for lack of transferable skills and decision-making or the use of independent judgement for the benefit of others. Ms. Clark seconded. Ms. Minogue opposed, none abstained. The motion carries.

On behalf of the Standards of Practice Committee, Dr. Sanders presented the following grievances for Board action.

Motion: It was moved and seconded to forward grievance 2024-038 to Superior Court as a complete grievance. Mr. Smerken opposed, none abstained. The motion carries.

Motion: Dr. Sanders moved to forward grievance 2024-039 to Superior Court as a complete grievance. Ms. Starrfield seconded. None opposed, none abstained. The motion carries.

Motion: Dr. Sanders moved to dismiss grievance 2024-040 for no jurisdiction. Ms. Starrfield seconded. None opposed, none abstained. The motion carries.

- Motion: Dr. Sanders moved to forward grievance 2024-041 to superior court as a complete grievance. Mr. Smerken seconded. None opposed, none abstained. The motion carries.
- Motion: Dr. Sanders moved to forward grievance 2024-042 to superior court as a complete grievance. Ms. Starrfield seconded. None opposed, none abstained. The motion carries.
- Motion: Dr. Sanders moved to forward grievance 2024-043 to superior court as a complete grievance. Ms. Starrfield seconded. None opposed, none abstained. The motion carries.
- Motion: Dr. Sanders moved to commence investigations for grievances 2023-068 and 2023-069. Ms. Starrfield seconded. Mr. Smerken opposed, none abstained. The motion carries.
- Motion: Dr. Sanders moved to dismiss grievance 2024-012 based on court actions. Mr. Smerken seconded. None opposed; Ms. Minogue abstained. The motion carries.
- Motion: Dr. Sanders moved to dismiss grievance 2023-031 as there is no actionable conduct. Mr. Smerken seconded. None opposed, none abstained. The motion carries.
- Motion: Dr. Sanders moved to dismiss grievance 2024-023 as there is no actionable conduct. Ms. Starrfield seconded. None opposed, none abstained. The motion carries.

## **8. Education Committee**

Ms. Hammond presented the recommended Emerging Issues for the Continuing Education Units (CEU) Reporting Period 2025-2026.

- Motion: Ms. Hammond moved to include Housing, Behavioral Health, Less Restrictive Alternatives to Guardianship and/or Conservatorship, and Protection Order Changes as emerging issues topics for the 2025-2026 period. Mr. Smerken seconded. None opposed, none abstained. The motion carries.

## **9. Application Committee**

Ms. Starrfield introduced a PowerPoint and an accompanying script for creation of a video regarding the CPGC application process, which is available in the materials. This will be posted to the website applications page, as well as having a link on the University of Washington's website.

## 10. Wrap Up/Adjourn

With no other business to discuss, Judge Lewis adjourned the August 12, 2024 CPGC Board meeting at 8:55 a.m. The next Board meeting will take place via Zoom on September 9, 2024 beginning at 7:30 a.m.

### Recap of Motions:

MOTION SUMMARY		STATUS
Motion	It was moved and seconded to approve the July 8, 2024 minutes.	Passed
Motion	Ms. Starrfield moved to deny George Lin's application for certification for lack of transferable skills. Mr. Smerken seconded. Mr. Reeves opposed, none abstained.	Passed
Motion	Ms. Starrfield moved to deny Tori Livernash's application for certification for lack of transferable skills and decision-making or the use of independent judgement for the benefit of others. Ms. Clark seconded. Mr. Reeves, Judge Lewis, Ms. Clark opposed. None abstained.	Passed
Motion	Ms. Starrfield moved to deny Danica Swearingen's application for certification for lack of transferable skills and decision-making or the use of independent judgement for the benefit of others. Ms. Clark seconded. Mr. Reeves opposed, none abstained.	Passed
Motion	Ms. Starrfield moved to deny Sara Thompson's application for certification for lack of transferable skills and decision-making or the use of independent judgement for the benefit of others. Ms. Clark seconded. Ms. Minogue opposed, none abstained.	Passed
Motion	It was moved and seconded to forward grievance 2024-038 to Superior Court as a complete grievance. Mr. Smerken opposed, none abstained.	Passed
Motion	Dr. Sanders moved to forward grievance 2024-039 to Superior Court as a complete grievance. Ms. Starrfield seconded. None opposed, none abstained.	Passed
Motion	Dr. Sanders moved to dismiss grievance 2024-040 for no jurisdiction. Ms. Starrfield seconded. None opposed, none abstained.	Passed
Motion	Dr. Sanders moved to forward grievance 2024-041 to superior court as a complete grievance. Mr. Smerken seconded. None opposed, none abstained.	Passed
Motion	Dr. Sanders moved to forward grievance 2024-042 to superior court as a complete grievance. Ms. Starrfield seconded. None opposed, none abstained.	Passed
Motion	Dr. Sanders moved to forward grievance 2024-043 to superior court as a complete grievance. Ms. Starrfield seconded. None opposed, none abstained.	Passed

Motion	Dr. Sanders moved to commence investigations for grievances 2023-068 and 069. Ms. Starrfield seconded. Mr. Smerken opposed, none abstained.	Passed
Motion	Dr. Sanders moved to dismiss grievance 2024-012 based on court actions. Mr. Smerken seconded. None opposed; Ms. Minogue abstained.	Passed
Motion	Dr. Sanders moved to dismiss grievance 2023-031 as there is no actionable conduct. Mr. Smerken seconded. None opposed, none abstained.	Passed
Motion	Dr. Sanders moved to dismiss grievance 2024-023 as there is no actionable conduct. Ms. Starrfield seconded. None opposed, none abstained.	Passed
Motion	Ms. Hammond moved to include Housing, Behavioral Health, Less Restrictive Alternatives to Guardianship and/or Conservatorship, and Protection Order Changes as emerging issues topics for the 2025-2026 period. Mr. Smerken seconded. None opposed, none abstained.	Passed

**Guests:**

Samantha Hellwig, general counsel, AAG  
Karen Newland, Puget Sound Guardians

Deborah Jameson  
Zoom User